

# Employee's Withholding Certificate for the City of Portland Income Tax

PW-4

1. Print Full Name		Social Security Number	
2. Address		City and State	Zip
Resident <input type="radio"/> Non-Resident <input type="radio"/>			
3. Exemptions for yourself			
4. Exemptions for your spouse			
5. Exemptions for your children or other dependents			
6. Add the number of exemptions which you have claimed on lines 3, 4, and 5 above and write the total			
7. Enter a dollar amount for extra withholding			\$
<b>I certify that the information submitted on this certificate is true, correct, and complete to the best of my knowledge and belief.</b>			
Date	Signature		

**EMPLOYEE:** File this form with your employer. Otherwise, they must withhold City of Portland income tax from your earnings without exemptions if they are a required withholder. **EMPLOYER:** Keep this certificate with your records. If the information submitted by the employee is not believed to be true, correct, and complete, the Administrator must be so advised.